



MacIntyre Academies Venture Academy

Provider Access Policy Statement

Version	Purpose/Change	Responsibility	Date
V1	New Policy	Head of Careers	January 2022
V2	Review of Policy – updated review frequency to every 2 years or earlier if required.	Principal	Dec 2024

Person responsible: Principal
Type of policy: Statutory
Date of first draft: Jan 2022
Date of staff consultation:
Date approved by LAB: Apr 2022
Date of implementation: Apr 2022
Date reviewed: Dec 2024
Date of next review: Dec 2026

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Venture Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

Our provision includes various opportunities for students to access a range of events. These are integrated into Venture Academy's careers programme and curriculum as well as hosting or attending one off events that provide such opportunities.

The integrated events are usually delivered internally, with contribution from external providers where necessary.

The one-off events, such as a college open day or an apprenticeship fair, are regularly advertised to our students and where appropriate we will arrange a visit, during the Academy day, for a select group of students to attend.

The Academy employs an independent and impartial careers adviser from an outside agent who works with students in year 9 and above to ensure they are able to make an informed choice about their next steps.

The adviser will contribute to the transition section of annual reviews of EHCP for pupils in year 9 and above, will meet 1:1 with pupils to discuss next steps, future opportunities, advice, interview technique, help with completing application forms and supporting with transition to further education.

Procedure

A provider wishing to request access should contact James Bowater, Head of School and Head of CEIAG (Careers Education, Information, Advice and Guidance) via the contact details below.

Local providers are invited to key relevant events that are held at Venture Academy.

We encourage other providers who are interested in coming into the Academy to contact James Bowater to identify the most suitable opportunity.

Resources Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception or via email to admin.venture@macintyreacademies.org

A provider wishing to request access should contact James Bowater, Head of School and CEIAG by

- Telephone: 01564 792514
- Email: admin.venture@macintyreacademies.org

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

	Autumn Term	Spring Term	Summer Term
Year 7	<ul style="list-style-type: none"> • Fundraising and team building activities 	<ul style="list-style-type: none"> • Understanding values system of other society members 	<ul style="list-style-type: none"> • Business Enterprise Week • World of work day
Year 8	<ul style="list-style-type: none"> • Fundraising and team building activities • Princes Trust Lessons 	<ul style="list-style-type: none"> • Understanding values system of other society members • Princes Trust Lessons 	<ul style="list-style-type: none"> • Business Enterprise Week • World of work day • Princes Trust Lessons
Year 9	<ul style="list-style-type: none"> • Careers Support in annual reviews • Stand-alone careers lessons • Princes Trust Lessons 	<ul style="list-style-type: none"> • Careers Support in annual reviews • Stand-alone careers lessons • Princes Trust Lessons 	<ul style="list-style-type: none"> • Careers Support in annual reviews • Stand-alone careers lessons • Business Enterprise Week • World of work day • Princes Trust Lessons
Year 10	<ul style="list-style-type: none"> • Work Experience Opportunities • Careers Support in annual reviews • Stand-alone careers lessons • Princes Trust Lessons 	<ul style="list-style-type: none"> • Work Experience Opportunities • Careers Support in annual reviews • Stand-alone careers lessons • Princes Trust Lessons 	<ul style="list-style-type: none"> • Work Experience Opportunities • Careers Support in annual reviews • Stand-alone careers lessons • Business Enterprise Week • World of work day • Princes Trust Lessons
Year 11	<ul style="list-style-type: none"> • Work Experience Opportunities • 1:1 Careers Advice • Careers Support in annual reviews • Information on college open evenings/other post 16 opportunities 	<ul style="list-style-type: none"> • Work Experience Opportunities • 1:1 Careers Advice • Careers Support in annual reviews 	<ul style="list-style-type: none"> • Work Experience Opportunities • 1:1 Careers Advice • Careers Support in annual reviews • Business Enterprise Week • World of work day

Please speak to the Deputy Principal and your form tutor to identify the most suitable opportunity for you.

4.3 Granting and refusing access

- Safeguarding – if the Academy DSL deems it is not safe or appropriate
- Health & Safety – the provider must adhere to the Academy H&S requirements

4.4 Safeguarding

Venture Academy's Safeguarding Policy sets out the Academy's approach to allowing providers into the Academy as visitors to talk to our students.

At all times we ensure that there are no issues of safeguarding and that our students are always completely safe whilst meeting or speaking to external providers.

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

- Once visits have been agreed, the Academy will provide appropriate facilities to facilitate the visit, along with any equipment requested by the provider, where it is available.
- Sessions can be held in different venues according to the number of students and the requirements of the provider.
- Visits can be in the main hall and delivered to students, or sometimes in the classroom with a smaller group.
- We also have the facility to deliver safe personalised sessions.
- We are happy to work with providers to share any resources we can that make their visit possible and we are happy to accommodate those that need to bring extra equipment into the Academy in order to showcase what they do.

5. Links to other policies

- [Safeguarding Policy](#)
- [Curriculum Policy](#)
- [Careers Information](#)

6. Monitoring Arrangements

- The school's arrangements for managing the access of education and training providers to students are monitored by the Head of School, Head of CEAIG.
- This policy will be reviewed by the Deputy Principal every 2 years
- At every review, the policy will be approved by Local Advisory Board